



Tender Notice for Destruction Work of Media Drive of Prime Bank Limited

Sealed tenders are hereby invited by Prime Bank Limited from eligible organization for Destruction Work of items mentioned below from below mentioned premise of Prime Bank Limited:

Sl	Name of Tender	Period of Submission		Last time and date of submission
		From	To	
1.	Tender for Destruction work of 1395 Media Drive at Prime Bank Limited, IT Division, DR Tower, Culvert Road, Purana Paltan, Dhaka.	27.02.2023	12.03.2023	12.03.2023 (03:00 pm)

Eligibility and other Conditions:

1. Interested bidders are invited to pay physical visit at the premise and may collect list of Hard Disk Drives from address of the undersigned.
2. Interested bidders are invited to submit Quotation for the aforesaid work of the undersigned during office hours (10:00 am to 04:00 pm) on any working day as per mentioned schedule. No tender schedule will be provided after last date of sale as mentioned above.
3. **Quoted Price shall include every expense including destruction and take away of the destructed media drives out of Bank's Premise.**
4. Selected bidder must ensure to take away the destroyed items to a place which is allowed by the concerned authority of City Corporation/Union Parishad for ensuring environmental safety.
5. Bank will make payment in form of Pay Order to the selected bidder after successful completion of the work and no cash payment will be entertained.
6. Bidder of the Mentioned Tender needs to be **technically qualified** for the work and have experience of executing secure media drive destruction work before.
7. Bidders with appropriate certification and qualification will be given preference.
8. Tender must be submitted in sealed envelope mentioning the **Name of Tender on top of the envelope** to the office of the undersigned as per aforesaid date.
9. Tender opening will be done at Facilities Tower 5th Floor in presence of maximum one representative on behalf of every bidder on **13/03/2023 3:30pm**
10. The date and time of execution of the work will be announced by Administration based on the Bank's Requirement and awarded bidder should follow the specific timeline to execute the work.
11. The Authority reserves the right to accept, modify or reject any or all of the proposals or may divide the works amongst the participants without assigning any reason whatsoever.

Please drop your tender at- **'Facilities Tower', 6th Floor, Kha-199/2, Middle Badda, Pragati Sarani, Dhaka**


Vice President & Head
Administration Division